



MIDDLETON PARISH COUNCIL

MINUTES OF A MEETING HELD AT THE RECREATION ROOM CHURCH LANE MIDDLETON

Date 30/9/2020 – Meeting (5) 2020/21 including annual meeting

Present Councillors

**Gill Keegan Chair (GK) Chair
Graham Smith (GS)
Peter Rotherham (PR) Vice-chair
James Beamish (JB)
Peter Rawlins (PRw)**

1. Apologies (due to restrictions on numbers allowed to attend)

**Andy Jenns County Councillor (AJ)
Shelly Lebrun Borough Councillor (SL)
Mark Simpson Borough Councillor**

Clerk in Attendance Tony Harris (TH)

Public in attendance

None.

Cllr. Keegan welcomed everyone to our meeting and confirmed that the meeting was being conducted, in accordance with the Covid-19 risk assessment guidelines produced by the Clerk and approved by all Councillors. The MPC was also updated in real time by MPC WhatsApp on all local events and happenings.

2. Police Surgery

None

3. Declarations of Pecuniary or other interests.

None

4. Minutes of the Parish Council meetings held on 13/08/2020

The previous minutes were duly signed Chairman Cllr Keegan

5. Matters Arising

- a. Play area equipment needs repair. The Clerk outlined some proposals for re-jigging, play area equipment in a slightly different setup more suitable for younger children. Councillors agreed in principal and voted to allocate £1,000 to the project. It was further agreed to set aside £2,500 in the budget for older children, ideas to be presented at next meeting.*



- b. *The handrail for the Bandstand was discussed and it was agreed to go with the quote of £780 from Neil (the sculptor of the statue) to construct the rails based on the theme of VE day memorial.*
- c. *Tubs in Hill lane have been purchased and set in place, the Council acknowledged Mr David Jenkins who gave up his time to help transport the Tubs and further help with collecting compost from B and Q.*
- d. *Cllrs were updated on current proposals for WCC to become a Unitary Authority which could have a significant impact on North Warwickshire and Middleton in particularly. Authorities such as NWBC would disappear and some of their services would be reallocated at a local level however this might mean small Parish Councils become parts of larger group structures. Currently there are no real details, but the timeframe could be within the next 2 years. MPC will continue to monitor the situation.*
- e. *MPC to look for individuals and companies within the Parish who could be used to carry out works as and when necessary, to help the local economy.*

Ref	What	Who	When
N1	<i>Councillors agreed unanimously to allocate spend of £2,500 for older children play equipment and £1,000 for remedial works on the play area</i>	Clerk	March
N3	<i>Clerk to action new handrails for the Village bandstand based on the quote of £780 received and agreed. The handrails are being made and continue the theme of the Bandstand being a memorial.</i>	Clerk	November
N7	<i>Clerk to look into Parish owned tree survey</i>	Clerk	November
N8	<i>Weeds growing in garages area, Church lane. Reported to NWBC. In letter sent to Angela Coates.</i>	Clerk	November
N9	<i>Nursery contract break due December. Clerk to follow up</i>	Clerk	November

PENDING / ONGOING ACTIONS

Ref	What	Who	When
P1	<i>Clerk to prepare plans for some basic repairs to the Bus shelter with a materials budget of £200 to improve the look while more detailed plans are considered. Council rescinded and overturned this decision in favour of a new Structure (Confirm quote from D.Davies and request visuals)</i>	Clerk/ Cllr Rawlins	November/ March
P2	<i>Agreed plan to install turf under Witches hat as little used and this is a more cost effective solution. Second quote required.</i>	Clerk	November
P3	<i>Chase WCC highways on Coppice lane proposals. Clerk to approach Cllr. Jenns</i>	Clerk	November
P4	<i>T15 needs a further Autumn cut</i>	Clerk	November
P5	<i>Hedge cutting around the VG phase one completed Manual cut to follow</i>	Cllr PRw	September



P6	<i>Library door to be refurbished. One quote received Second quote to be sought</i>	Clerk	November
P7	<i>Coppice Lane bend to be dug over and turfed . One quote received, Second quote to be sought</i>	Clerk	November
P8	<i>Resolution required for Ramblers Rest and ditch work- BT cables are down at Ramblers rest so no work can be carried out until they are re-established. One quote received for work identified. Current situation?</i>	Clerk	November
P9	<i>Grit bin to be ordered before winter</i>	Clerk	November

CLOSED ACTIONS

Ref	What	When
C1	<i>(K1) Web site live</i>	
C2	<i>(N4) Tubs installed and planted in Hill lane</i>	

KEY FINANCIAL PROJECTS

Ref	What	Who	When
K1	Website launch. Completed		
K2	BUS SHELTER <i>£200 budget agreed for cosmetic repairs. Decision overturned Materials purchased to be used on other projects. Decision to look at costs for new structure and set Budget</i>	Cllr.Rawlins	November
K3	Ditch Work Project rescinded		
K5	CEF GRANT <i>Two grants to be looked at one for the hall extension/repair and also the hall rebuild</i>	Clerk	December
K6	MACHINERY FOR MAINTENANCE OF PATHS COMPLETED ALL EQUIPMENT PURCHASED AND INSURER UPDATED	Clerk	November
K7	GARAGES (Church Lane) <i>NWBC still keen to go ahead with the scheme but will now be later in the year due to Covid 19</i>	Clerk	November
K8	Green Lane Flooding <i>Project now with residents and WCC MPC continue to monitor to see if support is needed.</i>	Clerk	December

6. Samuel White Trust and other Community Organisations

Support for working with MPC on issues of anti-social behaviour that has recently occurred at Samuel White housing.



7. High Speed Rail Line

- a. *HS2 are closing Crowberry lane in October for works, first part will be an initial archaeological survey*
- b. *The special management zone has lodged a complaint with the commissionaire against HS2*
- c. *Requests have been repeatedly made to have hedges cut in houses owned by HS2.*

8. Community Centre

- a. *Council continue with dialogue with the tenant on the economic impact of the Covid-19 situation – relationship is very good and we will continue to work to help support the local business.*
- b. *Contract Break is due December 2020*

9. Village Green Development

- a. *The hedge has had main cut some remedial manual work is to be scheduled.*

10. Middleton Recreation Room

- a. *The digital display is up and running*

11. Reports of Councillors and Clerk

Cllr. Keegan

Nothing to report

Cllr. Smith

Nothing to report

Cllr. Beamish

- a. *The Cllr. Recommended, installing cameras on the village hall to help deter anti-social behaviour which is becoming more prevalent.*
- b. *Cllr Beamish put forward the idea of building a Tennis court on the Village green.*

Cllr. Rawlins

Nothing to report

Cllr. Rotherham

- a. *Fly tipping in Crowberry lane spotted and reported*

Cllr. Jenns

No Report

Cllr. Lebrun

No report



Cllr. Simmons
No Report

12. Planning Matters/Correspondence

Planning:

Village garage applying for retrospective planning – letter of support

Atlantic nursery subject to enforcement notice due to change of use

PAP/2020/0486 17/9/2020 remodelling of property at 39 Hill Lane creating a first floor

PAP/2020/00461 28/9/2020 single storey extension Village Hall

NWBC/WCC: written to Angela Coats on 5 issues/questions
Play area quotes being obtained
Grit bin replacement.
Middleton Crowberry lane archaeological works results in partial closure
Wishaw lane closed 26/10/2020 Crowberry lane HS2 closure
Unitary Authority

General. Dog bin by school
Four more tubs installed in Hill Lane all with sponsors awaiting planting
Digital screen installed
Tree removed at rambler's rest
Responded to Audit questions
Village green hedge cut
HS2 asked to cut hedges back for a third time
Several quotes received from D. Davies regarding requirements.

WALC

13. Finance Report.

Middleton Parish Council
Meeting Date 30.9.20 Finance summary
Current Account 00411787

Financial summary

Balance at bank 28.8.2020	A/c 00411787		£24,601.28
Plus deposits not shown		Precept	<u>£6,750.00</u>
		school rent	<u>£8,083.00</u>
		sub total	£39,434.28
Unpresented cheques		CN	
	None	2165 cutting edge	-£100.00



	2166	HMRC	-£202.83
	2167	wages August	-£795.85
	2159	lode farm nurserys	-£148.50
Sub total			<u>-£1,247.18</u>
		sub total	<u>£38,060.10</u>
Less cheques to be written			
		wages September	-£998.68
		cutting hedge sept	-£100.00
		paint for bus shelter (clerk)	-£52.67
		compost for tubs (clerk)	-£45.79
		hedge cutting VG	-£780.00
			<u>-£1,977.14</u>
		subtotal	<u>£36,082.96</u>
Note			
		carpark funding ring fenced	-£10,000.00
		total unallocated funds available	<u>£26,082.96</u>

Capital reserve fund A/c 29525357 (03.05.2019)

opening balance		<u>£7,367.87</u>
interest		£0.06
new balance		<u>£7,367.93</u>
£4000 is rent deposit		

Available funds in current account A/c 00411787	28/08/2020	£24,601.28
Available funds in reserve account A/c 29525357	04/09/2020	£3,367.93
Grand total		<u>£27,969.21</u>

Notes

repairs to Library box	quotes being sort
repairs to play area	quotes being sort
repairs to bus shelter	quotes being sort

15. Public Questions and Comments.

No public present

16. The Chair proposes



None.

17. Any other business

18. Date of next meeting

Tuesday 3rd November 2020 6pm

Meeting closed at 8.05 pm

Signed _____ **Date** _____